

HUD MULTI_FAMILY CONSTRUCTION / COST Processing

DIANNE R. DURAND, CDT

6709 Glenbrook Drive / Knoxville, TN 37919

September 21, 2005

POSITION

HUD CONSTRUCTION / COST ANALYST

HUD QUALITY CONTROL CONSTRUCTION / COST REVIEWER

CDT CERTIFICATION

Successfully completed the **CONSTRUCTION DOCUMENTS TECHNOLOGY** examination, demonstrating knowledge of general conditions of the construction contract in common use and CSI recommended procedures for project manual organization as prescribed by the Certification Committee of The Construction Specifications Institute -July 1993.

APPRAISAL EDUCATION

Successfully completed the course work and examinations in the following disciplines; 90 class hours of Principles of Appraisal Practice, 30 class hours in Principles of Capitalization, and 15 class hours in Uniform Standards of Professional Practice. - 1991

MAP Training

Ft. Worth, TX, May 5, 2000 - Atlanta, GA, June 15, 2000 - Cleveland OH

MAP 3rd Party Training for Architectural and Cost Review

Baltimore, MD

Ft. Worth, TX Sept. 18, 2002

Atlanta, GA

January 30, 2003

Atlanta, GA

August 19 & 20, 2003

Jacksonville, FL August 19 & 20, 2003

St. Louis, MO

April 20, 2004

Greensboro, NC, "Tune-Up" Sept. 21 & 22, 2004

Code Training

FL Building Code 2001; Rules & Regulation CILB 4860; FL Accessibility Code CILB 6447, 2003 International Building Code Seminar, May 24, 2004

EDUCATION

Bachelor of Arts, Double Majors - Math and Biology
Queens College, Charlotte, N.C. - 1967

PROFESSIONAL EXPERIENCE

A/E & Cost Quality Control Reviewer with the Reznick Group

January 2005 to present – The A/E & Cost Reviewer for over thirty mortgagees across the county, charged with the responsibility of reviewing the A/E and Cost firm submission documents of over 80 various HUD projects, and reporting deficiencies within the A/E and Cost processing documents in accordance with MAP Appendix 2.

1991-Present - HUD Construction / Cost Analyst

Construction / Cost services for construction development, specializing in performing the construction / cost review functions for multi-family housing under 221 (d)(3), 221 (d)(4), 223 (f), 232 NH, 232/223 (f) NH, 202, 811, and 241(a), new construction and substantial rehabilitation, mortgage insurance programs of the U.S. Department of Housing and Urban Development, through the Delegated Processing Program I and II, Technical Discipline Contracting, Small Purchases Contracting, Fast Track Programs and MAP in the following HUD Offices;

HUD MAP Construction / Cost Processing

Jacksonville, FL; Birmingham, AL; Buffalo, NY; Manchester, NH; Bangor, ME; Hartford, Ct.; Boston, MA; New Orleans, LA; Houston, TX; San Antonio, TX; Ft. Worth, TX; Atlanta, GA; Nashville, TN; Knoxville, TN; Newark, NJ; Columbus, OH; Cleveland, OH; Cincinnati, OH; Kansas City, KS; Buffalo, NY; Richmond, VA; Baltimore, MD; Greensboro, NC; Indianapolis, IN; Los Angeles, CA; Denver, CO; Chicago, IL; St. Louis, MO; Anchorage, AK, Seattle, WA

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HUD A/E & Cost Reviews
Analytical Services of Contract Documents
Multifamily / Nursing Home / ALF

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