

Architectural Associates & EDGE /Construction Development

We bring years of HUD and construction experience to the review process. Our professionally trained staff understands the construction industry, HUD and code requirements, and has the technical telecommunication skills required for processing. We have experience in working with the HUD Staff, the mortgagee's underwriter, the project design team, the general contractor, and other project consultants in developing and coordinating firm commitment documents in accordance with the HUD Guidelines. We are familiar with projects in all parts of the country. Our reference library is updated with the most current codes, cost data and indexes, as well as computer software programs necessary for processing. Our firm has been involved with HUD projects for many years. Because we have specialized in HUD projects for many years, our library has guidebooks, code books, and cost data collected over years of HUD work.

Programs and Services

HUD Programs and Services:

- **Section 220 Projects** - *Mortgage Insurance for Rental Housing for Urban Renewal and Concentrated Development Areas*
 - **Services**
 - **Architectural Processing**
 - **220 New Construction**
 - **220 Sub-Rehabilitation**
 - **Cost Processing**
 - **220 New Construction**
 - **220 Sub-Rehabilitation**
- **Section 221 (d)(4) Projects** - *Mortgage Insurance for Rental and Cooperative*
 - **Services –**
 - **Architectural Processing**
 - **221 (d)(4) New Construction**
 - **221 (d)(4) Sub-Rehabilitation**
 - **Cost Processing**
 - **221 (d)(4) New Construction**
 - **221 (d)(4) Sub-Rehabilitation**
- **Section 221 (d)(3) Projects** - *Mortgage Insurance for Rental and Cooperative Housing for Not for Profit Sponsors*
 - **Services –**
 - **Architectural Processing**
 - **221 (d)(3) New Construction**
 - **221 (d)(3) Sub-Rehabilitation**
 - **Cost Processing**
 - **221 (d)(3) New Construction**
 - **221 (d)(3) Sub-Rehabilitation**

HUD Third Party Architectural and Cost Processing Services

- **Section 223 (f) Projects** - *Mortgage Insurance for Purchase or Refinancing of Existing Multifamily Rental Housing*
 - **Services – PCNA Report (Property Capital Needs Assessment)**

- **Section 232 Projects** - *Mortgage Insurance for Nursing Homes, Intermediate Care, Board & Care and Assisted-living Facilities*
 - **Services –**
 - **Architectural Processing**
 - **232 New Construction**
 - **232 Sub-Rehabilitation**
 - **Cost Processing**
 - **232 New Construction**
 - **232 Sub-Rehabilitation**

- **Section 232/223f Projects** - *Mortgage Insurance for Nursing Homes, Intermediate Care, Board & Care and Assisted-living Facilities for the purchase or refinancing with or without repairs of existing projects not requiring substantial rehabilitation*
 - **Services – PCNA Report (Project Capital Needs Assessment)**

- **Section 241a Projects** - *Mortgage Insurance for Supplemental Loans for Multifamily Projects*
 - **Services –**
 - **Architectural Processing**
 - **241a New Construction**
 - **241a Sub-Rehabilitation**
 - **Cost Processing**
 - **241a New Construction**
 - **241a Sub-Rehabilitation**

- **Section 202 Projects** - *Capital advance for supportive housing for the elderly program*
 - **Services –**
 - **Cost Processing**
 - **202 New Construction**
 - **202 Sub-Rehabilitation**

- **Section 811 Projects** - *Supportive Housing for Persons with Disabilities*
 - **Services –**
 - **Cost Processing**
 - **811 New Construction**
 - **811 Sub-Rehabilitation**

Staff:

Leroy D. Gerard – HUD A/E Processor

Leroy (Roy) Gerard is chief architect for **Architectural Associates**, which provides HUD architectural analysis to Mortgage Companies and HUD offices in all parts of the country. He brings more than 40 years of architectural experience to the HUD review process. Leroy is a registered architect with active licenses in several states. He has a NCARB certification that makes registration available by reciprocity in 50 states.

Leroy has provided architectural /engineering analysis review during the construction document development for multi-family housing under Sections 221 (d)(3), 221 (d)(4), 223 (f), 232 NH, 232/223 (f) NH, 202, 811, and 241(a) of “The Housing Act” including re-finance, new construction and substantial rehabilitation, mortgage insurance programs of the U.S. Department of Housing and Urban Development. In prior years, this service has been performed under Co-Insurance program, Delegated Processing Programs I and II, Technical Discipline Contracting, Small Purchases Contracting, Fast Tract, and today the MAP Program, Multi-Family Accelerated Processing. Reports have been submitted and accepted by HUD Offices throughout the country.

Leroy is committed to the continuing education process, for himself and his staff, by participating in HUD training sessions, code-training sessions, and through conferences such as the Southeastern Mortgage Advisory Council (SMAC) conference in Hilton Head.

Leroy Gerard brings extensive knowledge of the architectural and engineering disciplines, construction principals, codes and HUD requirements to his review process. He is committed to the HUD process and the value of the HUD commitment for safe and affordable housing.

Dianne R. Durand - HUD A/E & Cost Processor

Dianne Durand is chief estimator for EDGE /Construction Development, which provides HUD cost analysis to Mortgage Companies and other HUD Architectural Reviewers.

As a HUD construction cost analyst since 1991, Dianne has provided cost estimation services specializing in multi-family housing under 221 (d)(3), 221 (d)(4), 223 (f), 232 NH, 232/223 (f) NH, 202, 811, and 241(a), new construction and substantial rehabilitation, mortgage insurance programs of the U.S. Department of Housing and Urban Development. She has performed cost services through the Delegated Processing Program I and II, Technical Discipline Contracting, Small Purchases Contracting, the Fast Track Programs and now the MAP Program in HUD offices throughout the country.

Dianne has been responsible for the selection, development, and maintenance of all computer software and cost data used in the cost processing, repair and replacement costs, and other cost data used in the estimating process for structures, land improvements, and property development. She is committed to the continual educational process, for herself and her staff, by participating in HUD training sessions, code training sessions, as a member of the International Code Council, and through conferences such as the Southeastern Mortgage Advisory Council (SMAC) conference.

HUD Third Party Architectural and Cost Processing Services

Dianne Durand brings extensive knowledge of project costs, construction principals, and HUD requirements to her work. She is committed to the HUD process and the value of the HUD commitment for safe and affordable housing.

Kelly Murphy - Project Manager

As the Project Manager, Kelly is involved in many aspects of the review process on all projects. Kelly works to disperse the project load evenly throughout the office and focuses on making sure all projects maintain the highest level of accuracy possible. She has experience working with members of the architect's design team to ensure accuracy in all stages of plan development and code compliance on local, state and national levels. During Kelly's review process, she analyzes square footage to ensure calculations are according to HUD requirements, checks for accuracy in dimensioning, and information provided on the plans. Kelly has participated in HUD Third Party Training at the Atlanta HUD office and the Southeast Mortgage Advisory Council (SMAC) conference in Hilton Head, South Carolina.

Val Hull - Project Analyst

Val has been a member of the EDGE Construction Development team for 4 years. Her main job responsibility is to initiate Architectural and Site plan reviews and generate take-off information. Her duties include regeneration of architectural plans, project material and square footage breakdowns, and communications with the design team concerning project specifics. She has participated in HUD Third Party Training at the Atlanta HUD office and the Southeast Mortgage Advisory Council (SMAC) conference in Hilton Head, South Carolina.

Vickie L. Reid - Project Team Leader

Vickie Reid is the Project Team Leader at EDGE Construction Development. Vickie has been a member of the team for two years. Vickie works closely with all members of the Architectural and Cost team to ensure that all projects maintain their highest accuracy. Her duties consist of assisting in the review for project plans, regenerating and processing project plans and project material and preparing the take-off. To further her knowledge in the field, Vickie recently participated in The Greensboro Multifamily Hub MAP "Tune-Up" Workshop at the Greensboro Field Office in North Carolina.

HUD Third Party Architectural and Cost Processing Services

Our team has working with the following Mortgagees:

American Capital Resource (now with KeyBank); Arbor Commercial Mortgage, LLC; Cambridge Realty Capital; Continental Wingate; Continental Securities, LLC; Draper and Kramer; GMAC Commercial Mortgage; Greystone Servicing Corp. Inc.; Heartland Capital Corp; Lancaster Pollard Mortgage Company; Love Funding; M and T Realty Capital Corp.; Malone Mortgage Company; Metropolitan Funding Corp; Patrician Financial; PNC Multifamily Capital (formally TRI); Prudential Huntoon Paige; Red Capital Group; Rockport Mortgage; Secore Financial

Our team has working with the following HUD Offices:

Boston, Hartford, Newark, Baltimore, Richmond, Atlanta, Louisville, Memphis, Nashville, Jacksonville, Columbia, Chicago, Detroit, Indianapolis, Minneapolis, Cleveland, Ft. Worth, Houston, San Antonio, Little Rock, New Orleans, Shreveport, Oklahoma City, Omaha, Des Moines, Denver, Los Angeles, San Francisco, Honolulu, Reno, Las Vegas, Seattle, Portland, and Idaho Offices.

HUD MAP A/E & Cost Processing

Jacksonville, FL; Birmingham, AL; Buffalo, NY; Manchester, NH; Bangor, ME; Hartford, Ct.; Boston, MA; New Orleans, LA; Houston, TX; San Antonio, TX; Ft. Worth, TX; Atlanta, GA; Nashville, TN; Knoxville, TN; Newark, NJ; Columbus, OH; Cleveland, OH; Cincinnati, OH; Kansas City, KS; Buffalo, NY; Richmond, VA; Baltimore, MD; Greensboro, NC; Indianapolis, IN; Los Angeles, CA; Denver, CO; Chicago, IL; St. Louis, MO; Anchorage, AK, Seattle, WA

HUD Third Party Architectural and Cost Processing Services

DIANNE R. DURAND, CDT

October 15, 2004

POSITION COST ANALYST for EDGE *a construction development company*

CDT CERTIFICATION Successfully completed the **CONSTRUCTION DOCUMENTS TECHNOLOGY** examination, demonstrating knowledge of general conditions of the construction contract in common use and CSI recommended procedures for project manual organization as prescribed by the Certification Committee of The Construction Specifications Institute -July 1993.

APPRAISAL EDUCATION Successfully completed the course work and examinations in the following disciplines; 90 class hours of Principles of Appraisal Practice, 30 class hours in Principles of Capitalization, and 15 class hours in Uniform Standards of Professional Practice. - 1991

MAP Training Ft. Worth, TX, May 5, 2000 - Atlanta, GA, June 15, 2000 - Cleveland OH

MAP 3rd Party Training for Architectural and Cost Review

Baltimore, MD		Ft. Worth, TX	Sept. 18, 2002
Atlanta, GA	January 30, 2003	Atlanta, GA	August 19 & 20, 2003
Jacksonville, FL	August 19 & 20, 2003	St. Louis, MO	April 20, 2004
Greensboro, NC,	“Tune-Up” Sept. 21 & 22, 2004		

Code Training FL Building Code 2001; Rules & Regulation CILB 4860; FL Accessibility Code CILB 6447, 2003 International Building Code Seminar, May 24, 2004

EDUCATION Bachelor of Arts, Double Majors - Math and Biology
Queens College, Charlotte, N.C. - 1967

PROFESSIONAL EXPERIENCE

1991-Present - HUD A/E & Cost Analyst

Cost services for construction development, specializing in performing the cost functions for multi-family housing under 221 (d)(3), 221 (d)(4), 223 (f), 232 NH, 232/223 (f) NH, 202, 811, and 241(a), new construction and substantial rehabilitation, mortgage insurance programs of the U.S. Department of Housing and Urban Development, through the Delegated Processing Program I and II, Technical Discipline Contracting, Small Purchases Contracting, Fast Track Programs and MAP in the following HUD Offices;

HUD MAP A/E & Cost Processing

Jacksonville, FL; Birmingham, AL; Buffalo, NY; Manchester, NH; Bangor, ME; Hartford, Ct.; Boston, MA; New Orleans, LA; Houston, TX; San Antonio, TX; Ft. Worth, TX; Atlanta, GA; Nashville, TN; Knoxville, TN; Newark, NJ; Columbus, OH; Cleveland, OH; Cincinnati, OH; Kansas City, KS; Buffalo, NY; Richmond, VA; Baltimore, MD; Greensboro, NC; Indianapolis, IN; Los Angeles, CA; Denver, CO; Chicago, IL; St. Louis, MO; Anchorage, AK, Seattle, WA

HUD Third Party Architectural and Cost Processing Services

LEROY D. GERARD, R. A., NCARB, CSI

October 15, 2004

EDUCATION

Bachelor of Architecture
Auburn University - 1959

PROFESSIONAL REGISTRATIONS

State of Tennessee	Certificate No. 6201
State of Florida	Registration No. 6439
State of Kentucky	Registration No. 1860
State of North Carolina	Certificate No. 3587
NCARB	Certificate No. 14,393

MAP Training Ft. Worth, TX, May 5, 2000; Atlanta, GA, June 15, 2000; Cleveland OH, 2000

MAP 3rd Party Training for Architectural and Cost Review

Baltimore, MD	Ft. Worth, TX	Sept. 18, 2002
Atlanta, GA	Atlanta, GA	January 30, 2003
Jacksonville, FL		

CONTINUING EDUCATION:

NCARB PROFESSIONAL DEVELOPMENT MONOGRAPH

Subsurface Conditions
Fire Safety in Buildings
Professional Conduct

CODE TRAINING

FL Building Code 2001
Rules & Regulation CILB 4860
FL Accessibility Code CILB 6447
ICC – 2003 International Building Code

HUD Experience

From 1968 to 1986 Design Architect - Private Practice including numerous HUD projects

1986 to present Architectural/Engineering analysis and cost analysis services under delegated processing program, delegated processing II, small purchase contracts, technical discipline contracts, fast track, ultra fast track and MAP.

HUD Offices

Boston, Hartford, Newark, Baltimore, Richmond, Atlanta, Louisville, Memphis, Nashville, Jacksonville, Columbia, Chicago, Detroit, Indianapolis, Minneapolis, Cleveland, Ft. Worth, Houston, San Antonio, Little Rock, New Orleans, Shreveport, Oklahoma City, Omaha, Des Moines, Denver, Los Angeles, San Francisco, Honolulu, Reno, Las Vegas, Seattle, Portland, and Idaho Offices.

HUD MAP Review Jacksonville, FL; Birmingham, AL; Buffalo, NY; Manchester, NH; Bangor, ME; Hartford, Ct.; New Orleans, LA; Houston, TX; San Antonio, TX; Atlanta, GA; Newark, NJ; Columbus, OH; Cleveland, OH; Cincinnati, OH; Kansas City, KS; Richmond, VA; Baltimore, MD; Knoxville, TN; Greensboro, NC; Indianapolis, IN; Denver, CO; Seattle, WA; Anchorage, AK; Nashville, TN; Knoxville, TN